

PUGET SOUND FLYFISHERS CLUB

CONSTITUTION AND BYLAWS

Revised and Adopted April 1987
Amended January 1994
Amended July 1996
Amended January 2004
Amended September 2009
Amended September 2011

ARTICLE 1

This organization shall be known as the Puget Sound Flyfishers Club of Tacoma, Washington.

ARTICLE 2

Officers and Directors

Section 1. Directors

The board of directors shall consist of three Directors and the immediate past President. The Directors are each elected for three year terms, one Director terminating his office each year. The immediate past President's directorship is for one year only. Directors will assume office at the January meeting following their election.

Section 2. Officers

The Officers of the club shall consist of President, President-Elect, Vice-President, Secretary and Treasurer. The Officers will serve one year terms, commencing at the January meeting following their election.

a. President

The President shall preside at all meetings of members and meetings of the Officers and Directors and shall have general charge and supervision of the Club, subject to direction of the Officers and Directors.

b. President-Elect

The President-Elect shall perform and be vested with all the duties and powers of the President in case of the disability or absence of the President and shall be chairperson of the Membership Committee. The President-Elect shall be in charge of elections and shall perform such additional duties as may be assigned by the President.

c. Vice-President

The Vice-President shall perform and be vested with all the duties and powers of the President-Elect in case of disability or absence of the President-elect. The Vice-President shall perform such duties as may be assigned by the President.

d. Secretary

The Secretary shall have charge of such books, documents, correspondence and papers as the Officers and Directors shall determine and shall keep a record of the meetings of Officers and Directors and general membership. The Secretary shall give notice as required of all meetings and shall keep a record of the Club archives, including a depository copy file of the newsletter, and the current master copy of the club constitution and bylaws. The Secretary shall keep master copies of the Club Articles of Incorporation, 501(c) (3) IRS filing and Conflict of Interest Policy documents executed by Officers, Directors and Committee Chairmen

PUGET SOUND FLYFISHERS CLUB

CONSTITUTION AND BYLAWS

ARTICLE 2 (continued)

e. Treasurer

The Treasurer shall have custody of all monies of the Club to be deposited in such banks and to be subject to withdrawal on such conditions as the Officers and Directors may designate. The Treasurer shall be responsible for the billing and collecting of all dues. The Treasurer shall maintain the official list of members and shall keep an accurate account of all monies received and disbursed, render statements thereof, and perform such other duties incident to the office as may be prescribed by the President.

Section 3. General Duties of Officers and Directors

The Officers and Directors shall together transact the general business of the Club.

Section 4. Elections

a. Eligibility

No one shall be eligible to represent the Club in any official capacity unless paid up and in good standing. Such representation includes, but is not limited to, voting and serving as an Officer, Director, or committee member.

b. Nominations

1. The Officers and Directors will prepare a ballot consisting of six willing members to serve on the Nominating Committee. The members present at the July meeting will vote by written ballot on these six and the three receiving the largest number of votes will comprise the Nominating Committee.
2. Except for the President and Directors, incumbent Officers are ineligible to serve on the Nominating Committee.
3. One or more willing nominees shall be selected for each office for the succeeding year and their names shall be presented for election by the general membership at the September meeting.
4. Additional nominations may be made from the floor at the September meeting.

c. Election

Election of Officers and Directors shall be made, or if appropriate, by acclamation or by written ballot of members present at the September meeting each year. The nominee receiving the largest number of votes for each office shall be elected.

d. Vacancies

A vacancy in any office or Directorship shall be filled by action of the Officers and Directors. The appointee shall serve for the remainder of the year. Should a Directorship vacancy occur with more than one year remaining, the board will fill that vacancy (as above) for the remainder of the current year. The additional remaining year(s) will be filled by a vote of the general membership at the next regular election.

ARTICLE 3

Officers and Directors Meetings

Section 1. The Board meetings shall be open to the general membership. At such meetings, only the following

PUGET SOUND FLYFISHERS CLUB

CONSTITUTION AND BYLAWS

ARTICLE 3 (continued)

Officers and Directors are eligible to vote: the three elected Directors; the immediate past president; the President-Elect; the Vice-President; the Secretary; and the Treasurer. In the event of a tie vote, the President will vote to break the tie.

- Section 2. A quorum of the Board must be present at all Board meetings for the conduct of any business. A quorum is defined as five Officers and Directors eligible to vote, or four Officers and Directors eligible to vote and the President.
- Section 3. Any matter pertaining to Club policy, management and administration shall be referred to the Board by the initiating members for the Board's Officers' and Directors' action.
- Section 4. The Board shall not change or amend the bylaws or take public positions on issues without the approval of the general membership.
- Section 5. The Board, at its discretion, may request a vote of the general membership on any issue.
- Section 6. Payment of vouchers against the Club and withdrawal of Club funds on any non-budgeted items shall be made on the approval of the Board and on the signature of the Treasurer.
- Section 7. The Board shall not authorize the encumbrance or payment of any non-budgeted obligation in excess of \$500.00. Obligations in excess of that amount shall be approved by the Club at a general membership meeting; except in the event of a true emergency situation, the Board, and only by unanimous decision of a quorum of those present, may that amount be exceeded.
- Section 8. The Board is empowered to recommend to the general membership that a Director, an Officer, or a general member be removed from office and/or the Club for cause; that is, failure to live up to the responsibilities of the position, conduct unbecoming of a sportsperson, or any other action detrimental to the stated mission of the Club. Only by a two-thirds majority vote of a quorum of the membership in attendance at a Club general or special membership meeting may such action be taken.

ARTICLE 4

Club Year and Meetings

- Section 1. The operating year shall be January 1st through December 31st.
- Section 2. General meetings of the membership will be held monthly on the second Thursday of each month, except that there will be no regularly scheduled meeting in August.
- Section 3. The annual picnic will be held in August in lieu of a general meeting.
- Section 4. Open meetings of the Board will be held monthly in addition to the regular membership meeting. There will, however, be no such meeting regularly scheduled in August.
- Section 5. Any Officer or Director may call a "special" meeting of the Board at any time to conduct any necessary business. Each Officer and Director, however, must be notified at least 5 days in advance, either orally or in writing, of the time, location and purpose of such meetings and a quorum of the Board must be present to conduct any business.
- Section 6. Robert's Rules of Order shall govern all business of the club.

ARTICLE 5

Membership

- Section 1. Any person over the age of 18 years who is interested in fly fishing and subscribes to Article 2 of these bylaws is eligible for membership.

PUGET SOUND FLYFISHERS CLUB

CONSTITUTION AND BYLAWS

ARTICLE 5 (continued)

Section 2. All applications for membership shall be on a regulation application blank provided by the Membership Committee. The completed form, accompanied by first year dues payment, will be returned to the Treasurer, President-Elect, President or other member of the Membership Committee.

Section 3. Before being admitted as a member, the applicant must fulfill the following requirements:

- a. Pay new member dues and fees according the chart shown in Appendix A.
- b. Attend one general meeting.

Section 4. The amount of annual dues for club members shall be determined by the Board and are due and payable January 1 of each year. New members shall pay prorated dues as defined in Appendix A.

If dues have not been received by the end of February, unpaid members will be notified in March. If, at the end of March, dues remain unpaid, they will be notified of delinquency. At the end of April, the Membership Committee shall recommend to the Board that any delinquent members should be dropped from the membership role. A reasonable effort shall be made by the Board to contact that member prior to that person being removed.

Members in good standing, who withdraw from the club and later wish to rejoin, may do so, with approval of the Board, by paying the regular dues provided they do not need a new nametag.

Section 5. There shall be a class of membership known as spousal members whose dues will be an amount determined by the Board per Club year (January 1 - December 31). Spousal members shall apply for membership and shall be accepted in the usual manner. To be eligible a couple must live at the same address. Such couples shall receive only one copy of all Club notices and communications and shall be eligible to attend all meetings and to participate in all club activities and both shall have the right to vote, to hold office and to serve on committees.

New members joining under this classification will pay prorated dues and fees as defined in Appendix A. This cost includes nametags for both members.

ARTICLE 6

General Membership

Section 1. Forty members in good standing shall constitute a quorum for the transaction of business at a general or special membership meeting.

Section 2. A two-thirds majority vote of the members present shall be necessary to amend or add to the bylaws of the Club or remove a Director, Officer or a general member from his office and/or the Club for cause, provided oral notice of intention has been given at the preceding meeting of the Club and published in the newsletter.

Section 3. A simple majority vote (50% + 1) shall be necessary to approve all other issues brought before the general membership for its vote.

ARTICLE 7

Committees

Section 1. Membership

The Membership Committee shall be chaired by the President-Elect who shall select one or more members of the club to serve on the committee.

PUGET SOUND FLYFISHERS CLUB

CONSTITUTION AND BYLAWS

ARTICLE 7 (continued)

The Membership Committee shall review all membership applications and make recommendations for membership to the Board. A favorable majority vote of the Board will allow an applicant to become a new member once his application obligations are completed.

- a. The Membership Committee shall be responsible for appraising the nature of the membership of the Club. This responsibility shall include, but is not limited to, consideration of the optimum size of the Club, recruitment policies and limitations on membership.
- b. The Membership Committee chairperson shall be responsible for welcoming into the Club all new members and will introduce all new members to the Club.
- c. The Membership Committee shall ensure that all guests and visitors are welcomed and introduced at all general meetings.
- d. The Membership Committee will assist prospective new members in fulfilling their membership obligations (Article 5, Section 3).
- e. The Membership Committee shall be responsible for follow-up action in concert with new members to see that new members are properly assimilated into the activities of the club.
- f. The Membership Committee chairperson, in cooperation with the Club Secretary and Treasurer, shall be responsible for keeping current the Club membership list, mailing list, and the publication of a Club roster of members.
- g. The Club roster will be published prior to the May meeting each year and contain the names of all members paid up and in good standing at that time.

Section 2. Legislation

Legislative Committees shall be convened by the President, on an as required basis, to address specific issues that may arise from time to time that require legislative action.

Section 3. Education

The Education Committee shall consist of the chairperson, who shall be appointed by the President, and one or more members.

The Education Committee shall be responsible for the instruction of fly fishing, fly tying, casting, rod making and other related skills and activities. The Education Committee shall coordinate club participation in meetings of other groups requesting information about fly fishing.

The Education Committee shall be responsible for the safe keeping of teaching aids, such as rods, reels, lines, posters, and other instructional equipment.

Section 4. Conservation

The Conservation Committee shall consist of the chairperson, who shall be appointed by the President, and one or more members.

The Conservation Committee shall be responsible for initiating and executing action on projects of fishery management and conservation consistent with the aims and purposes of the club. This effort will include cooperation with other fly fishing or outdoors clubs on such projects.

Section 5. Outdoor Activities

The Outdoor Activities Committee shall consist of the chairperson, who shall be appointed by the President, and one or more members.

PUGET SOUND FLYFISHERS CLUB

CONSTITUTION AND BYLAWS

ARTICLE 7 (continued)

The Outdoor Activities Committee shall plan, organize and encourage participation of members and their guests in organized angling and related social activities approved by the Board.

The Outdoor Activities Committee shall also plan and organize the annual picnic.

Section 6. Programs

The Programs Committee shall consist of the chairperson, who shall be appointed by the President, and one or more members.

The Programs Committee shall be responsible for the programs of the club at all of its meetings. The Chairman of the Programs Committee can call on any member of the club to assist, as required, to provide a stimulating program.

Section 7. Newsletter Editor

The Editor of the newsletter shall be appointed by the President and may select additional members of the club for assistance. The Editor is responsible for the writing and publishing of the monthly newsletter.

PUGET SOUND FLYFISHERS CLUB

CONSTITUTION AND BYLAWS

APPENDIX A

NEW MEMBER DUES PAYMENT SCHEDULE

MONTH	DUES	Administration Fee	Total Individual	New Spousal Membership
January	\$40	\$10	\$50	\$80
February	\$40	\$10	\$50	\$80
March	\$40	\$10	\$50	\$80
April	\$40	\$10	\$50	\$80
May	\$40	\$10	\$50	\$80
June	\$40	\$10	\$50	\$80
July	\$30	\$10	\$40	\$60
August	\$30	\$10	\$40	\$60
September	\$30	\$10	\$40	\$60
October	\$15	\$10	\$25	\$40
November	\$15	\$10	\$25	\$40
December	PAY FOR THE NEXT YEAR		\$50	\$80