



PSFF Board Planning Meeting Minutes

Date/Time: January 17, 2026 9:00 a.m.

Members Present: David Frazier, Tess Frazier, Mike Clancy, Tim Bayliss, Fred Olin, Steve Saville, Mark Paul, Dennis Beardsley, Joe Harrison, Tedd Wilkinson, Steve Knowles, Tim McKey, Julie Kelner, Rob Jensen, Tom Krugoff, Anne Stiffler, Jason Hardt, Paul Fournier

Call to Order: David called the meeting to order at 9:05 a.m.

December 2025 Board Meeting Minutes: Dennis moved the minutes be approved, Mark seconded the motion, motion passed.

December 2025 Financial Report: Rob moved the report be accepted, Mark seconded, motion passed.

Change of bank account signatories: Mark moved that we change the bank account signature from Tess Frazier, past president, to David Frazier, current president. Treasurer stays the same. Mark moved that we make the change, Ted seconded, motion passed. Form will be signed by David Frazier and by Anne Stiffler, Secretary. **NOTE** – this paragraph officially puts this change in club records.

What to do with hardcopy club records: Anne requested a decision on what to do with records that have been digitized. Current location of digital copies – some on Anne Stiffler’s computer, some on David Frazier’s computer, David’s records on a Mac-format external hard drive, Anne’s records on a Windows-format external hard drive. It was suggested that we could also use “the cloud” for extra storage. Tess moved that once records have been backed up in at least two places, the hardcopies be shredded. Steve seconded the motion but requested that a few things be given to him. The motion passed. Steve specifically requested an essay that was written by Morrie Kenton. **Anne will confer with Steve** about specifically what other records he would like.

Finance: Dennis – Going forward, Dennis is comfortable with our bank balance and the way we are currently dealing with our reserves. He would like to consider putting a statement in the Newsletter about estate planning giving to the club. **Dennis will work on** how to word this. The discussion included a question about setting up a fund and using interest only.

2025 Survey Initiatives: Dennis and Joe presented the results from the 2025 survey. They spoke to what has been accomplished since the 2021 survey and takeaways from the 2025 survey. Some specific topics were:

- Website – need some education on how to use the “groups” (formally called “forums” – which language should we be using?) We need a document on Groups and Website access for new members and/or take 5 minutes at meetings doing this.

- Casting vs Actual Fishing – we do a decent job of teaching this but not for where and how to fish. Could incorporate some education into each outing. Take about 30 -45 minutes (or whatever feels appropriate) at the beginning of the day to talk about rig, flies, and how to fish the current waters. Perhaps designate a Gillie to do this for each outing.
 - If possible, talk about line setup and flies before out day.
- Newsletters and emails – People want communication with these methods rather than from word-of-mouth and website Groups. Having an email whenever a post on a Group page has been great.
- Consider Women’s Meetings

Membership: Joe – Members who recently left (i.e. did not renew their membership) had been members for 4 or less years. Ideas for member retention:

- A separate time for new members for orientation/encouragement on using website Groups – maybe at 5:15 on meeting days.
- Email new members an orientation power point
- Consider live-casting general meetings

Education: Rob and Steve –

- Rod will add an Education group on the website (or actually Jason?). FF101 class notes will be published here
- Fly tying – not many people coming. What about recommending fly tying videos (i.e. YouTube, etc) as well as encouraging folks to go to YouTube on their own for help and info
- Maybe use the “Bar Flies” model with rotating session leaders
- Casting clinics on Monday nights – Steve S is very willing to run these and would do it even if only 1 or 2 people showed up on a given night
- FF101 Class – will be held 4 consecutive Tuesday evenings – April 28, May 5, 12, 19. There were 20 students last year, will offer 20 spots again, registration via PenMet, and using PenMet facilities.
- Anyone interested in teaching an introductory rod building class? The last person who did this for us has moved out of the area

Conservation: Steve Knowles

- Would like more feedback on the comments he has put out
- Will try to get more volunteer opportunities onto the calendar
- **Question for Board of Directors – should the club get behind one group to support?**
 - The Coastal Cutthroat Coalition mostly just needs money, not volunteers
- For now, Steve will focus on submitting calendar events

Special Events: Tess, Steve, Fred

- Club’s 70th anniversary – celebrate this at the annual club picnic in August. **Please give Tess any suggestions** on how to recognize/celebrate this milestone
- December 2026 Holiday Party – where to hold this? At Tower Lanes still or some place “better and classier”? **Suggestions go to Fred**

- Mid-Year Assessment: July 11 @ Dennis Beardsley's home again. Purpose – review plans made during the winter planning meeting
- Club's 75th Anniversary: Have a big celebration for this in 2031 (good grief, I never thought about a time when I'd be seeing dates like that outside of a sci-fi book – hahaha!)

Website: Jason, Dennis

- Still figuring out all the ramifications of WIX's changes
- Trying not to pay WIX for an upgraded site
- Membership renewals
 - Still working on changes to membership renewal notification and payment process.
 - Notices are email and calendar-based and are not connected to whether or not you've actually paid yet which is why you can get a reminder email even after you've paid
 - Dennis said that some folks confused about which price (\$50 v \$55) is for renewals but other than that renewals are generally going well
 - How to renew should be part of membership renewal email reminders
- Should "Group" titles include the word "Forum"? – Yes – Jason changes these on the fly during the meeting. **Jason – can you change** the menu option in the drop-down at the top of the main website page?
- Have laptop @ general meetings to show folks how to access/use our website. Do this before meetings – not needed at every meeting, advertise ahead of time when this will be available

Programs: Tim McKey

- Let's encourage members to suggest speakers
- No real theme needed, just get a variety. If a speaker topic matches an upcoming outing – great. If not, that's okay.
- Going to shows can generate leads
- Good to have an emergency presenter/presentation ready to go, done by a club member.

Newsletter: (Rob for) Kara

- Yes we want to have draft approval. The Newsletter is posted in the publicly available portion of the website and we need to catch mistakes.
- **Submission deadline is the 20th of the month, draft will be out by the 25th, edits must be submitted before the posting date of the 1st of the next month.**

Outings: Julie

- Rough draft is out
- Info on site availability at Whispering Pines campground will be posted as they become available. The campground is not usually open on the weekend our annual club rally is scheduled (March 27-29)

Library: Tom

- Library has been pared down; it's getting hard to transport and display everything.
- Tom may start rotating the collection by topic to reduce the number of books needing to be transported every month
- Plans to keep a spreadsheet on club website for people to request particular books
- (**Note:** as of the February General Meeting, Tom implemented both these ideas)

Raffles: Fred

- Suggestions for dealing with left-over raffle items that still have value. All raffle/auction items are considered club assets and cannot simply be disposed of without Board approval
 - Put in classified section of club website
 - Offer as a silent auction item
 - As last resort, put valuable items on Craig's list
- Fred is working on the idea of a scholarship to offer to a college Junior or Senior from Kitsap or Pierce counties majoring in a Fisheries program. Students would need to apply and be willing to come give a presentation to the club. Fred would like help researching this idea and writing a proposal
 - Joe offered to help
 - Dennis moved that Fred and Joe come up with a proposal to bring to the board
- Fred requested that donations come with information about the item and the name of the donor. **This is particularly important for donated flies.** Fred said he doesn't always know what the name of the fly is or how it should be fished.

Facebook: Tim Bayliss

- Wants to know how much to include on our Facebook page
- He currently does newsletter links and events
- Wants to do photos from outings and speakers
- Anyone can comment on the posts, Tim, as page administrator, is the only one who can create posts

Fly Fishers International: Mike

- National awards are out – recipients include several Washington State people
- There is a national event in California
- The summer academy now costs \$2300/student

Adjourn: Mark moved that we adjourn the meeting. Dennis seconded the motion, motion passed.

Meeting adjourned at 12:11 p.m.

Respectively Submitted,

Anne Stiffler, Secretary